

S.S.D.N

CHANAKYA INTERNATIONAL SCHOOL

A Unit of Shri R.K. Singh Memorial Educational & Charitable Trust
Affiliation No: 1931097

S.F.No:495, Ponmedu, Punjai Puliampatti, Erode (Dt.) – 638459

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“WIN THE WORLD OF WISDOM”

Name : _____

Grade : _____

STUDENT HANDBOOK

This handbook is to be brought to school daily.

PERSONAL PROFILE

Name: _____ Admission No.: _____

Grade: _____ Date of Birth: _____ Gender: _____

Blood Group: _____ Aadhar No.: _____

(For statistical purpose only)

Religion: _____ Caste: _____

Community: _____ (OC, BC, MBC, SC, ST)

Details of Parent	Father	Mother
Name		
Occupation		
Mobile Number		
Email ID		

Siblings studying in school:

1. Name: _____ Grade: _____
2. Name: _____ Grade: _____

Residential Address: _____

Office Address: _____

Mode of Transport: Own Vehicle/School Bus

If School Bus; School Bus Number: _____ Bus Stop: _____

Signature of the Class Teacher

Signature of the Parent

PERSONAL PROFILE

Name: _____ Admission No.: _____

Grade: _____ Date of Birth: _____ Gender: _____

Blood Group: _____ Aadhar No.: _____

(For statistical purpose only)

Religion: _____ Caste: _____

Community: _____ (OC, BC, MBC, SC, ST)

Details of Parent	Father	Mother
Name		
Occupation		
Mobile Number		
Email ID		

Siblings studying in school:

1. Name: _____ Grade: _____

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Residential Address: _____

Office Address: _____

Mode of Transport: Own Vehicle/School Bus

If School Bus; School Bus Number: _____ Bus Stop: _____

Signature of the Class Teacher

Signature of the Parent

OUR VISION

To awaken the inherent wisdom within every individual to show up the choices and transitions with our heart, mind, body and soul. We improve wellness emotionally, spiritually, and physiologically to support life transitions and to cultivate compassion and collaborative leadership in all aspects.

OUR MISSION

To provide quality education to meet the needs of all locality people without any discrimination. The quality education provides all learners with capabilities to be productive economically, to develop sustainable livelihood, to contribute peaceful society and to enhance individual well-being.

CORE VALUES

- Respect:** Valuing self, others and environment with appropriate actions.
- Integrity:** Acting with honesty, transparency and responsibilities.
- Sustainability:** Planning, Acting and responding with futuristic perspective.
- Equity:** Positive action to ensure fairness of outcomes for each person.

OUR MOTTO

“WIN THE WORLD OF WISDOM”



ABOUT SCHOOL



CHANAKYA INTERNATIONAL SCHOOL, affiliated to the Central Board of Secondary Education is a Co-education Senior Secondary School set up by the Shri R.K Singh Memorial Educational & Charitable Trust.

The aim of this educational institution is to provide comprehensive skills and value based education to students. The School is Day Cum Residential from PRE-KG to Grade XI providing all round development to students in a boarding set up

Our prime focus is to shape each and every child's personality, thoughts and abilities with high divinity. The teachers at school motivate and guide the students with the aim to impart knowledge keeping a balance between the richness of Indian Traditions & Culture and Challenges of Modern Technology driven world.

NATIONAL FLAG



- SAFFRON : signifies COURAGE & SELFLESSNESS
- WHITE : signifies PEACE and TRUTH
- GREEN : signifies PROSPERITY and FERTILITY
- CHAKRA : The wheel in the centre, known as the ASHOKA CHAKRA has 24 strokes and signifies JUSTICE.

NATIONAL EMBLEM



SATYAMEV JAYATE

NATIONAL ANTHEM

Jana Gana Mana Adhi Nayaka Jaya he
Bharata Bhagya Vidhata
Punjab Sindh Gujarata Maratha
Dravida Utkala Banga
Vindhya Himachala Yamuna Ganga
Uchchala Jaladhi Taranga
Tava Shubh Name Jage
Tava Shubh Ashisha Mange
Gaahe Tava Jaya Gatha
Jana Gana Mangala Dayaka Jaya he
Bharata Bhagya Vidhata
Jaya he Jaya he Jaya he
Jaya Jaya Jaya Jaya he!

- Rabindranath Tagore

PLEDGE

India is my country.
All Indians are my brothers and sisters.
I love my country,
and I am proud of its rich and varied heritage.
I shall always strive to be worthy of it.
I shall give my parents, teachers, and all elders respect,
and treat everyone with courtesy.
To my country and my people, I pledge my devotion
In their well-being and prosperity alone lies my happiness.

தமிழ்த்தாய் வாழ்த்து

நீராருங் கடலுடுத்த நிலமடந்தைக் கெழிலொழுகும்
சீராரும் வதனமெனத் திகழ்பரதக் கண்டமிதில்
தெக்கணமும் அதிற்சிறந்த திராவிடநல் திருநாடும்
தக்கசிறு பிறைநுதலும் தரித்தநறுந் திலகமுமே!
அத்திலக வாசனைபோல் அனைத்துலகும் இன்பமுற
எத்திசையும் புகழ்மணக்க இருந்தபெருந் தமிழணங்கே!
தமிழணங்கே!

உன் சீரிளமைத் திரம்வியந்து
செயல்மறந்து வாழ்த்துதுமே!
வாழ்த்துதுமே!
வாழ்த்துதுமே!

"மனோன்மனீயம்" பெ. சுந்தரம்பிள்ளை



VANDE MATARAM

Vande Mataram!
Sujalaam Sufalaam Malayaja Sheetalaam,
Shasyashyaamalaam Mataram!
Vande Mataram!
Shubhrajyotsnaa Pulakitayaaminim
Pullakusumita Drumadala Shobhinim
Suhasinim, sumadhura bhashinim,
Sukhadam, varadam, Mataram!
Vande Mataram!

Saptakotikantha kalakala ninada karale,
Dvisaptakoti bhujair dhrita-khara karavale,
Abala kena ma eta bale
Bahubala dharinim, namami tarinim,
Ripudalavarinim Mataram!
Vande Mataram!

Tumi vidya, tumi dharma,
Tumi hridi, tumi marma,
Tvam hi pranah sharire!
Bahute tumi ma shakti,
Hridaye tumi ma bhakti,
Tomarayipratima gari mandire mandire!

Tvam hi Durga dashapraharana dharini,
Kamala, Kamaladalaviharini,
Vani, vidyadayini namami tvam,

Namami Kamalam, amalam, atulam,
Sujalaam, sufalaam, Mataram,
Vande Mataram!

Shyamalam, saralam, susmitam, bhushitam,
Dharanim, bharanim, Mataram!

-Bankim Chandra Chatterjee

SCHOOL PRAYERS

MORNING PRAYERS

SARASWATI MANTRA:

Asatoma Sad Gamaya
Tamaso Maa Jyotir-Gamaya
Mrytyor-Maa Amritam Gamaya
Om Shaanti Shaanti Shaanti hi!

Lead us from unreal to real.
Lead us from darkness to the light.
Lead us from the fear of death,
To knowledge of Immortality.

GAYATRI MANTRA:

Om bhur bhuvah swah
Tat savitur varenayam
Bhargo devasya dhimahi
Dhiyo yo nah prachodayat.

O Earth, Sky, and Heaven!
May we find peace within ourselves.
The radiance of the Divine
Gayathri, the wisdom Goddess,
Who shall then awaken our insight.

LUNCH PRAYER

Thank you for the food we eat,
Thank you for the world so
sweet,
Thank you for the birds that sing,
Thank you God for everything.

EVENING PRAYER

O Lord, Thank you for this day.
Please go before me and clear the
way.
Thank you for protecting me,
Thank you for guiding me,
Thank you for loving me.

SCHOOL SONG

This little guiding light of mine
I'm going to let it shine (3)
Let it shine all the time, let it shine.
Take this little light round the world
I'm going to let it shine (3)
Let it shine all the time, let it shine.
Make my little light burn for thee
I'm going to let it shine (3)
Let it shine all the time, let it shine.

CODE OF CONDUCT FOR PUPILS

Students and parents / guardians shall adhere strictly to the rules and regulations below and as may be modified from time to time. Any breach of these rules shall lead to serious consequences such as warning, fine, depending on the verities of the misconduct / breach. The Principal's decision in this regard shall be final and binding on the student/parents.

- The school uniform should be clean and well pressed. A student who is sloppily dressed or wearing dirty clothes is liable to be sent back home.
- Students shall bring the following every day to school, Text books, Notebooks according to the time table, in addition to the diary and writing instruments.
- Politeness and Courtesy are expected from the students. Every student is urged to maintain high moral and ethical standards set by the school.
- Students should behave in a proper manner wherever they go. They should always remember that the school would be judged by their conduct.
- Students are themselves responsible for their belongings such as books, money, snacks box etc.,
- Boys should ensure that their hair is trimmed short at regular intervals. Nails of fingers and toes shall be manicured.
- Classrooms and surroundings shall be kept neat and tidy by the students.
- Anyone who finds furniture and other materials damaged should report the issue to the school office. Any change in address of the students or his/her parent or guardian should be notified to the Principal immediately through the Class Teacher.
- Parents shall ensure that their children devote enough time at home for studies and their assignments.
- Parents shall check the school diary every day, take note of the communication from school and homework / assignment given at the space provided. They shall also acknowledge circulars and teacher's remarks.
- Students shall attend school only in the prescribed uniform.
- Student's behavior shall be decent and gentle at all times and in all places both in and out of school.
- Parents are requested not to disturb their wards and teachers during class hours. The Principal can be met between 2.00pm and 4.00pm with prior appointment on Saturdays.

GUIDELINES FOR PARENTS

- For any communication with the Principal however important or urgent, parents shall come to school in person, prior appointment is mandatory. Phone calls shall not be entertained.
- Parents should not see their children or teachers during the school hours without the permission of the Principal.
- Parents should sign the academic profile and students hand book should be signed daily.
- Parents should ensure that their wards go to school in neat and tidy uniform.
- Parents shall ensure that their wards carry to school all books, notebooks and stationery meant for the day; borrowing and lending of stationery items is strongly discouraged in general, and strictly forbidden during examinations.
- Students may wear other–than –uniform clothes only on their birthdays.
- Cakes and chocolates are strictly forbidden even on birthdays and other festive days. Students can bring fruits or dry fruits.
- Book donations to the school library will be highly appreciated. Each parent may consider donating at least one book through their ward(s) as this would help their ward(s) experience the joy of giving.

Signature of the Parent

OFFICE HOURS

The school office is the control centre of the school where a wide range of activities demand attention. School office will be accessible to parents from Monday to Saturday from 9 :00 am to 5:00 pm. Only parents shall conduct the school office for information's regarding their wards.

FEE PAYMENT

The school fees and van fees can be paid annually or in two installments in the school office.

TERM 1 : June – July

TERM 2 : November – December

INFRASTRUCTURE

- Spacious and well-furnished class rooms.
- Fully equipped laboratories are provided for Physics, Chemistry and Biology subjects.
- A well-equipped Computer Lab is provided for the Computer Education.
- Library provides a wide range of books and other media resources at all levels of interest.

SCHOOL BUS

- School buses are provided to pick up students from K.G. to Grade VIII. The students who come by school bus will have to pay the bus fee.
- Parents are responsible to reach the children to the particular bus stop in the morning and receive them from stop in the evening.
- Students who come by school bus are to be instructed by their parents not to leave the school by any other means without informing the school authorities.
- All the school buses are equipped with GPS – Vehicle tracking system for safe and secure commute of our students.

SNACKS

Parents are advised to send any of the following:

- Salads (fruits / vegetables)
- Cereals / Sprouts
- Fresh Juice
- Dry Fruits & Nuts

Kindly avoid Junk food, other preservatives and bottled Juices. Students are requested to bring a tablecloth to avoid soiling and staining their surroundings. The remains must be discarded in the trash cans.

ACTIVITY ARENA

Learning is fun at Chanakya. We make children involve in programs and special activities which develop their talents, compliments, their individuality, refine their sociability, promote higher order thinking and above all encourage the value of peace and harmony. Just to give them confidence, commitment and concentration, these programs are spread year long.



CLUB ACTIVITIES

Club activities will be a part of the curriculum schedule for students wherein attendance is mandatory. The following list consists of the various Club Activities catered by the school:

- English Club
- Tamil Club
- Hindi Club
- Eco & Gardening Club
- Math Club
- Heritage & Integrity Club
- Sports Club
- Quiz Club
- Drama Club
- Art & Craft Club

NOTE: Field Trips and Excursions spread all along the academic year for holistic training and hands on experience

EXTRA-CURRICULAR ACTIVITIES

Children are given ample opportunities for effective participation in extra-curricular activities which are listed as follows:

- Yoga
- Karate
- Dance
- Basketball
- Volleyball
- Silambam
- Football
- Table Tennis
- Swimming
- Art & Craft
- Archery
- Chess & more



HOUSE SYSTEM

“Responsibility walks hand in hand with capacity and power”

Our House system, organized to ensure all round growth of the students is the emblem, epitome and embodiment of love, personality and team spirit.

AIM:

- To stimulate effort in sports and academic achievements.
- To develop a sense of belonging to the school and consequently, a good spirit.
- To train up leadership and a sense of responsibility.
- The students have been allocated to four houses, which strive to implant in them a sense of general orderliness with a spirit of freedom. The staff partakes in the house activities with zeal. The four houses are as follows:

- ❖ **Amethyst:** The Purple House symbolizing Life Force, Courage, and Passion.
- ❖ **Sapphire:** The Blue House symbolizing Focus, Discipline, Inner Vision and Trust.
- ❖ **Emerald:** The Green House symbolizing Love, Compassion and Abundance.
- ❖ **Topaz:** The Yellow House symbolizing Warmth, Well-being and Nurturing Nature.

NOTE: Students from KG to Grade XII must have their house uniform which will be worn by them on all Wednesdays, Saturdays and ceremonial occasions.

DATE:

DAY:

SUBJECT	HOME ASSIGNMENT

TEACHER'S SIGN: _____ PARENT'S SIGN: _____

DATE:

DAY:

SUBJECT	HOME ASSIGNMENT

TEACHER'S SIGN: _____ PARENT'S SIGN: _____

FIRST PERIODIC ASSESSMENT – TIME TABLE

DATE	DAY	SUBJECT	
		FORENOON	AFTERNOON

TEACHER’S SIGNATURE :

PARENT’S SIGNATURE :

FIRST PERIODIC ASSESSMENT – PORTIONS

SUBJECT	PORTIONS

TEACHER'S SIGNATURE:

PARENT'S SIGNATURE :

FIRST TERMINAL EXAMINATION – TIME TABLE

DATE	DAY	SUBJECT	
		FORENOON	AFTERNOON

TEACHER’S SIGNATURE :

PARENT’S SIGNATURE :

FIRST TERMINAL EXAMINATION – PORTIONS

SUBJECT	PORTIONS

TEACHER'S SIGNATURE:

PARENT'S SIGNATURE:

SECOND PERIODIC ASSESSMENT – TIME TABLE

DATE	DAY	SUBJECT	
		FORENOON	AFTERNOON

TEACHER'S SIGNATURE :

PARENT'S SIGNATURE :

SECOND PERIODIC ASSESSMENT – PORTIONS

SUBJECT	PORTIONS

TEACHER'S SIGNATURE:

PARENT'S SIGNATURE

THIRD PERIODIC ASSESSMENT – TIME TABLE

DATE	DAY	SUBJECT	
		FORENOON	AFTERNOON

TEACHER'S SIGNATURE :

PARENT'S SIGNATURE :

THIRD PERIODIC ASSESSMENT – PORTIONS

SUBJECT	PORTIONS

TEACHER'S SIGNATURE:

PARENT'S SIGNATURE

SECOND TERMINAL EXAMINATION – TIME TABLE

[illegible]

TEACHER'S SIGNATURE :

PARENT'S SIGNATURE :

SECOND TERMINAL EXAMINATION – PORTIONS

SUBJECT	PORTIONS

TEACHER’S SIGNATURE:

PARENT’S SIGNATURE

CLASS TIMETABLE

PERIOD	I	II		III	IV		V	VI		VII	VIII
MONDAY			MORNING BREAK			LUNCH BREAK			EVENING BREAK		
TUESDAY											
WEDNESDAY											
THURSDAY											
FRIDAY											